

UBSCT Clarification of Practice

August 1, 2006

- 1 UBSCT shall be given twice annually.
 - Tuesday, Wednesday and Thursday of the **1st week of February**
 - Tuesday, Wednesday and Thursday of the **3rd week of October** [R277-473-3(A)(2)]
- 2 Each subtest shall be given on a separate day. [R277-705-6(F)(1-3)]
 - The same subtest shall be given to all students on the same day.
 - All sections of a subtest shall be completed in a single day.
- 3 The test is not timed. [R277-705-6(F)(4)]
 - Each subtest is designed to take approximately 90 minutes to complete. However, students shall be allowed enough time to complete each subtest, as long as it is completed within the designated testing day for each subtest.
- 4 School districts shall provide a makeup window not to exceed five school days immediately following the last day of each administration of the UBSCT. [R277-473-3(E)(3)]
- 5 All students should be given the opportunity to participate in all five administrations of the UBSCT, scheduled according to Board rule, during the time they are enrolled in Utah schools between the spring administration of their 10th grade year and the spring administration of their 12th grade year.
 - If a student takes the UBSCT one or more times in a district and then moves to another district, that student should be given the opportunity to participate in all remaining UBSCT administrations that are given through the end of the student's 12th grade year.
- 6 If a student has passed a high school exit exam in another state, a district may substitute that exam for the UBSCT.
 - Documentation should be the student's/parent's responsibility.
 - If there is any question that the student has not passed an adequate high school exit exam in a reciprocal state, the student should be required/urged to take every possible UBSCT administration offered while the student is enrolled in Utah schools.
 - The reciprocal state's exit exam must test the same basic areas covered in the UBSCT.
 - The student must take the exit exam within the grade levels required by the UBSCT.
 - The student must pass the exit exam at the reciprocal state's required level.
 - The student must pass the reciprocal state's exit exam in its entirety to qualify to substitute the reciprocal state's exam for the UBSCT, otherwise the student must take all three subtests of the UBSCT. **(It's an "all or nothing" policy; no credit for individual subtests will be allowed.)**
- 7 Students enrolling in a Utah school after February of their 10th grade year can attempt the UBSCT for every remaining administration after their enrollment. A student enrolling when less than three attempts are possible, if that student is not able to pass all three sections, but that student attempts every administration possible, will qualify for the Diploma – Did not pass UBSCT.
- 8 Diploma – Passed UBSCT
Student passed all three sections of UBSCT
Student met all graduation requirements
Districts design Diploma - Must say "Passed UBSCT" on Diploma

9 Diploma – Did **not pass UBSCT**

Student did not pass all three sections of UBSCT

Student attempted all three sections of the UBSCT three times

Student meets all graduation requirements

Districts design Diploma - Must say “Did not pass UBSCT” on Diploma

10 Certificate of Completion

Student completed 12 years of education

Student did not pass all three sections of UBSCT

Student did not attempt all three sections of the UBSCT three times

Student did or did not meet all graduation requirements

Districts design certificate – Must say “Certificate of Completion”

11 Diplomas for adult education

Adult education students are not “required” to take the UBSCT

There is no provision for K-12 students to “upgrade” a diploma through an adult education Program

For this program year (2006-2007), “graduating 2006” K-12 students who attend adult education programs may upgrade their awarded diploma to a “regular” high school – specific diploma by successfully passing the UBSCT and all other graduation requirements.

Adult education programs are responsible to facilitate the process by working with the district assessment coordinators to see that “graduating 2006” students are afforded this opportunity.

After this program year upgrading a K-12 diploma will not be an option.

School districts shall establish policies:

Allowing or disallowing adult education students from attempting the UBSCT.

Provide for wording on **ADULT EDUCATION SECONDARY DIPLOMAS**, including allowing or disallowing adult education diplomas to state that the student did or did not pass the UBSCT.